

Evaluatee _____

Position _____

Date _____

Evaluator _____

Position _____

Date _____

1-Unsatisfactory 2-Needs Improvement 3- Acceptable 4-Demonstrates Excellence N/A-Not applicable
(Rubric is located in Personnel Evaluation Booklet)

Planning

- ___ Clear objectives referenced to content strands
- ___ Identifies materials to develop lesson (other than standard)
- ___ Activities indicated to develop objectives
- ___ Plans for individual differences
- ___ Assessment measures indicated
- ___ Develops IEP, ITP, and/or IFSP (required for Sp. Ed.)

___ **Total Planning** (14 or above- Acceptable, 16 or above for Sp. Ed.)

COMMENTS:

Management

- ___ Promotes a positive learning climate
- ___ Organizes space/materials/equipment
- ___ Manages routines/transitions timely manner
- ___ Time managed/adjusted for activities
- ___ Clear expectations for learner behavior established
- ___ Monitoring techniques used throughout

___ **Total Planning** (16 or above- Acceptable)

Instruction

- ___ Content is accurate and developmentally appropriate
- ___ Sequences lesson to promote learning
- ___ Variety of techniques, activities, & materials used to develop the objective(s)
- ___ Adjusts lesson when appropriate
- ___ Integrates technology into instruction
- ___ Relates examples/unexpected situations/real life application
- ___ Stimulates higher order thinking
- ___ Engages student participation
- ___ Accommodates individual differences
- ___ Effective Communication

___ **Total Planning** (28 or above- Acceptable)

Assessing and Prescribing

- ___ Student Performance monitored consistently
- ___ Uses appropriate assessment techniques
- ___ Specific and timely feedback provided
- ___ Progress charts, portfolios, standardized tests, and/or other methods of measuring student growth evident

___ **Total Planning** (11 or above- Acceptable)

School Improvement

- ___ Participates in grade level/ subject area planning and serves on decision-making committees
- ___ Implements School Improvement Plan
- ___ Uses professional growth plan to improve performance
- ___ Provides clear and timely information to parents/caregivers & actively encourages parents to participate in child's ed.
- ___ Seeks community involvement in instructional program

___ **Total Planning** (14 or above- Acceptable)

Evaluator Signature

Date

Evaluatee Signature

Date

The above signature indicates that I have read the above Observation Form. It is not intended as an expression of agreement or disagreement.
White-RPSB Yellow-Evaluator Pink-Evaluatee

